



TENANT INSPECTION REQUEST FORM

NOTES TO TENANTS AND CONTRACTORS

1. LAWA inspection is required before covering or concealing any electrical, plumbing, utility, mechanical, fire sprinkler, fire alarm, or structural systems.
2. LAWA inspection is required prior to or concurrently with all Building and Safety inspections
3. LAWA Inspection is required for a pre-demolition conference
4. Attach a copy of the plan and designate area to be inspected
5. Inspection Request must be received 24 hours prior to inspection the date
6. The request is to be sent to: tenantinspection@lawa.org or fax 424 646-9343.
7. For questions regarding LAWA Tenant Inspection, call 424 646-6010 between the hours of 6:00am and 2:30pm.

Project name:		LAWA T-LAX #:
Prime Contractor:	Subcontractor:	Date & time inspection requested:
Field contact name:	Field contact number:	Address or Terminal:
Area:	Room #:	Check all that apply: wall floor ceiling other
Inspection type (check all that apply): General Electrical Mechanical Plumbing Other		

Description of requested inspection:

LAWA INSPECTOR NOTED DEVIATIONS:

DEVIATIONS: Yes No N/A	REINSPECTION REQUIRED PRIOR TO PROCEEDING WITH WORK: Yes No N/A
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Project Manager or Project Superintendent Approval Verified work complies with LAWA approved project documents Name: _____ Signature: _____ Date of request: _____ Contact number: _____	LAWA Inspector: Name and Date: _____ Contact number: _____
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